**Umatilla Fire District Meeting**

The February 23, 2023, meeting called to order by Board Chair Kyle Sipe.

Pledge of Allegiance

Present: Robert Holden, Kyle Sipe, Darla Huxel, Steven Williams

Absent: Amber Bieren

Audience Participation: None

Executive Session:

Motion to enter executive Session by Darla, 2nd by Robert Entered at 7:01 pm

192.660(2)(a) To consider the employment of a Public Officer, employee, staff member, or individual agent.

Returned to regular session @ 7:48 pm

New Business

1. Interim Chief/Chief Process motion by Robert to revise Chief Contract as needed and revise job description, Advertise open position and reach out to SDAO for advice, guidance and assistance with hiring process, 2nd by Steven. Motion passed unanimously.
2. Altering job description Motion by Steven to alter job description as follows:
	1. Reads as sole employment with URFPD.
	2. Residency within 6 months and must reside within 15 minutes of district boundaries.
	3. Minimum starting salary increase to $100,000.

2nd by Darla, Motion approved unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

 AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 7:50 pm

Kyle Sipe, Chairman Jeannie Bowman, Clerk