

Umatilla Rural Fire Protection District  
CITIZEN COMPLAINT RECORD FORM

The Umatilla Rural Fire Protection District (URFPD) considers all complaints important. Complaints are documented on the "Complaint Record Form" and forwarded to the Fire Chief or Board Chairman whichever is most appropriate, for review and follow-up action. All complaints are handled in an impartial manner and in compliance with federal, state, local laws and department policy.

The Reporting Party information provides an opportunity for the department to follow-up to verify information or ask additional questions should the original submission lack enough specifics. Once the form is complete, you may email, fax, or mail to one of the following:

Umatilla Rural Fire Protection District  
c/o Fire Chief  
PO Box 456, Umatilla, OR 97882  
Fax: 541-922-3914  
Email: [firechief@umatillafire.org](mailto:firechief@umatillafire.org)

**Incident Information**

Date\* : \_\_\_\_\_ Time\* : \_\_\_\_\_

Location of Incident\* : \_\_\_\_\_

Incident/Event Type\* : \_\_\_\_\_

**Officer or Employee Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

**Reporting Party Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Preferred Time to Call: \_\_\_\_\_

## Comments/Statements\*:

The URFPD thanks you for your interest and for taking the time to complete this form.

\* Indicates mandatory field.

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Office Use:

Received:

Forwarded:

Feedback Provided (If information provided):

Disposition (Per Policy)