**Umatilla Fire District Meeting**

The January 8, 2025, meeting called to order by Board Chairman Kyle Sipe

Present:

Board Members: Robert Holden, Darla Huxel, Steven Willians and Kyle Sipe.

Motion to approve the agenda by Robert, 2nd by Steven approved unanimously.

Motion to approve minutes by Robert, 2nd by Darla approved unanimously.

Approval of Bill List and Statements: Done

Correspondence:

Resignation received by Volunteer Nick Funke, letter has been forwarded to board chair Sipe when received.

Audience Participation: None

Information Items:

Chief’s Report: See agenda packet-

Union Business: Ready to sign Union Contract

Old Business:

1. Union Contract- Motion to approve as written by Darla, 2nd by Steven. Motion passed unanimously.
2. Policy Review: Section 10- action item for February and/or March
3. Service Contract with the City of Umatilla for City Properties- Chief Grant has had conversations with David Stockdale, David is working on grant funding from AWS, Darla is interested in long term funding. Chris has a meeting with David next week and will resume the talks then.
4. Personnel Handbook- February/March action items
5. Surplus of 2008 Freightliner water truck- Motion to surplus by Robert, 2nd by Darla approved unanimously. This will need to be in next year’s budget cycle for the City.

New Business:

1. Appointment for Board Position- Motion to appoint Tracy Fink by Robert, 2nd by Steven Williams. Motion approved unanimously.
2. Job Description Modification- Motion by Steven to accept job description modification for District Clerk and move this position as a direct report and to be evaluated by the Fire Chief. 2nd by Robert, Motion passed unanimously.

Motion to Move to Executive Session by Robert, 2nd by Darla.

Executive Session:

ORS 192.660(2)(a) To Consider the employment of a public officer, employee, staff member or individual agent.

Motion to adjourn executive session and return to regular session by Steven, 2nd By Robert.

Return to Public Session:

Items not on Agenda Open to Public, Board and Staff Participation:

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Motion to adjourn at 8:40 pm by Steven, 2nd by Darla motion approved unanimously.

Kyle Sipe, Chairman Jeannie Bowman, Clerk