

Umatilla Fire District Meeting

The August 5, 2020 meeting was held via zoom and called to order by Board Chair Jon Lorence.

The Pledge of Allegiance was stated.

Present:

Jon Lorence, Fred Sheely, Kyle Sipe, Mark Keith and Darla Huxel

Election of Officers: Jon nominated Kyle for Board Chairman, 2nd Darla approved unanimously

Jon turned the meeting over to Kyle

Darla nominated Fred for Vice Chairman 2nd by Mark, approved unanimously

Approval of Minutes:

Motion to approve made by Jon, 2nd by Fred

Discussion-

Minutes were approved unanimously.

Audience Participation: None

Correspondence:

Statement of Bills list was emailed, will be at the September meeting to sign along with Check registers.

Information Items:

Chief's Report:

There was a total of 63 calls in July

44 – EMS

4- MVC's

19– FIRE

2 – Mutual Aid

+7 call for July 2019

+33 YTD over 2019

Maintenance-

Electrical Panel for Station 11 will arrive mid August, there will be a two day outage at the station once work begins.

Training-

Progressive hose pack deployment and recovery part 1 and 2

Hose advancement, modified minute-man load and recovery

Boat operations, rope bag and rescue disc deployment

EMS-Shock identification and treatment, performing 12 lead EKG, scenarios

Recruitment/Retention-

No applicants for intern program were received during the third round of recruitment. Anticipate that many programs will be suspended pending guidance on the COVID-19 conditions.

General-

Jordy and Ethan have performed very well and raised the bar in terms of performance for everyone, I am very happy thus far with their performance and attitude. They had their first written testing evolutions within the last few days and did very well. The tests included street knowledge utilizing a blank map, apparatus knowledge specifically on Engine 11, knowledge of our District including who the Board members are, and EMS protocols.

The district is utilizing the program UCFD used for probationary employees modifying it to fit our district and agency structure.

We are tracking the additional costs associated with COVID-19 and intend to put in for reimbursement later in the year. There is a grant that we put in for however found that our DUNS and Bradstreet number had issues. The deadline passed before the correction could be finalized. It is ongoing to the end of the year and we are tracking and will submit during the next round.

July 4th bbq went well, had approximately 50% attendance.

Find the Fire Marshall activities at the end of the report

Goals:

ISO- I have inquired with the city regarding hydrant testing, I found that they do not actually perform flow testing on the hydrants. They are only function testing some of the hydrants each year unless requested by a business for fire protection calculations. I have sent an email to the ISO representative to ask for an updated packet and to find out what the requirements are related to hydrant flow testing. If it is a requirement, the fire department may need to take that task on in order to get the data which will take a fairly significant amount of time. I know we did it years ago but I thought Chief Roxbury had told me the City took over the program. If they did, they have evidently abandoned the flow testing portion of it or only did the function checks from the beginning.

Policies/Procedures Update- We have everyone entered into the system and will begin issuing sections or chapters every few weeks depending on the size. Much of what is left is operational

procedure or guidelines that we are trying to ensure are current as well as similar to our neighbors to ensure that we are not conflicting in our tactics, responses or other actions since we often work together.

Upcoming Activities-

Volunteer Report:

None Present

Old Business:

1. Fire Fighter Pay Incentive Proposal- Base salary increase proposed to Omit line 0 and begin at step 1 \$37,260 and Proposal to increase incentive steps (defined by Chief Potts at the September Meeting) at 3% by Mark 2nd by Jon and Fred passed unanimously.

New Business:

1. Resolution Correction- resolution for HRA- VEBA was mis number and needs corrected from 2-2019-2020 to 5-2019-2020 motion to accept amended resolution 5-2019-2020 by Mark, 2nd by Darla motion approved unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

Mark sent an email during the meeting, titled Future Board Discussion, (this will be attached to minutes) this email was read during the meeting. Kyle thanked Mark for starting and concluding with the last line. At this time Kyle stated this would not be discussed and would be reserved for a future meeting. Kyle encouraged Mark to reach out to him outside of the meeting with any concerns.

Darla mentioned OSDA grant for hydrant testing, Steve is aware and working on how they will proceed moving forward.

Jon asked that emails to the board be forwarded to Jeannie to be added into correspondence for future meetings. Kyle agreed and supports this idea as well.

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

September 2, 2020 @ 7 pm

Meeting adjourned at 7:37 pm

Kyle Sipe, Chairman

Jeannie Bowman, Clerk